



CRICKET ASSOCIATION OF UTTARAKHAND

(Affiliated as a full Member of The Board of Control for Cricket in India (BCCI)
(Registered under Society Act, 1860)

Correspondence Address: IInd Floor Sarabjit Complex, Mauja Raipur, Pargana,
Near Hathi Khana Chowk (Landmark) Dehradun 248001

ISSUE DATE 28.05.2024

DOCUMENT IS PROVIDED "FREE OF COST"

Application Notification No: - 02/CAU/2024-2025

**"Empanelment of Agencies/Firm for Hiring of Taxi/ Bus/
for Officials/ Players/ Support Staff /Guests of Cricket Association of Uttarakhand (CAU)"**

ISSUED BY

CRICKET ASSOCIATION OF UTTARAKHAND (CAU)

IInd Floor Sarabjit Complex, Mauja Raipur, Pargana,
Near Hathi Khana Chowk (Landmark) Dehradun.

PUBLISHED/ ADVERTISED THROUGH

CAU's Official Website Advertisement having Detailed Mode of Procuring Empanelment
Document within Stipulated Period as Mentioned in the Advertisement

1. ORGANISATION & BACKGROUND:

CRICKET ASSOCIATION OF UTTARAKHAND (CAU) (hereinafter referred to as CAU) registered under Society Act, 1860 with affiliation with the Board of Control for Cricket in India (BCCI), having its office at IInd Floor Sarabjit Complex, Mauja, Raipur, Pargana, Near Hathi Khana Chowk(Landmark) Dehradun- Uttarakhand-248001 invites application from appropriately qualified Agencies/ Firm through two stages (Technical and Financial) against proposal document for empanelment for hiring of Taxi/Bus for its Officials/ Players/ Support Staff/ Guests for the next one or two years.

This is an invitation to treat only and not an offer to acquire any empanelment for Transportation services. Submission of a response to this proposal will not create a contract for the provision of the services in any way unless and until the proposed empanelment is accepted by CAU and the parties execute a definitive and binding contract/ agreement for the provision of the Services by the selected respondent for the period covered under this invitation.

2. KEY EVENTS AND DATES:

1	NATURE OF WORK	HIRING OF TAXI/ BUS FOR OFFICIALS / PLAYERS/ SUPPORT STAFF/ GUESTS OF CRICKET ASSOCIATION OF UTTARAKHAND (CAU) FOR THE NEXT ONE OR TWO YEARS.
2	CONTRACTING AUTHORITY	HON. SECRETARY/ CEO, CAU
3	ADDRESS OF THE CONTRACTING AUTHORITY	CRICKET ASSOCIATION OF UTTARAKHAND (CAU) II nd Floor Sarabjit Complex, Mauja Raipur, Pargana, Near Hathi Khana Chowk (Landmark) Dehradun, Uttarakhand – 248001 EMAIL: - hr@cauttarakhand.tv
4	AVAILABILITY OF DOCUMENT AT CAU WEBSITE	www.cauttarakhand.tv FROM: 28-05-2024 TO: 10-06-2024 Till 5:00 PM
5	ADDRESS FOR PROPOSAL SUBMISSION	CRICKET ASSOCIATION OF UTTARAKHAND (CAU) II nd Floor Sarabjit Complex, Mauja Raipur, Pargana, Near Hathi Khana Chowk (Landmark) Dehradun.
6	DATES & TIME FOR SUBMISSION OF PROPOSAL AT CAU OFFICE	BEFORE 10th JUNE, 2024. (Till 5:00PM)
7	SUBMISSION OF OFFER IN SEALED ENVELOPE	ENVELOPE 'A': TECHNICAL SPECIFICATION: - REQUIREMENT WHEREIN TECHNICAL PARAMETERS TO BE EFFECTIVELY DEMONSTRATED BY THE OFFERER TO BE ELIGIBLE FOR CONSIDERATION. Annexure (1,2,3) ENVELOPE 'B': FINANCIAL SPECIFICATIONS: - PRICES TO BE QUOTED BY THE OFFERER ON THE LETTER OF FIRM WITH SIGNATURE AND DATE. Annexure (4,5) COVER ENVELOPE: CONTAINING ENVELOPE A AND B. ENVELOPE TO BE ADDRESSED TO HON. SECRETARY/ CEO, CAU.
8	FOR ANY ASSISTANCE FROM CAU, PLEASE CONTACT	MR. Atul Gairola (Mobile No. 8979678857)

3. CHECKLIST OF ELIGIBILITY FOR OPENING TECHNICAL PROPOSAL:

S. NO.	ITEMS
1	Certificate of Registration/proof from a Statutory body
2	Copy of PAN/TAN Card
3	Copy of GST Registration
4	Financial statements for last three financial year (Minimum Turn Over - 20 Lakhs)
5	The applicant needs to provide the mentioned undertaking in Annexure-I & II duly signed, sealed and notarized by a Notary Public

NOTE: -

1. All the above documents with evidences should be put in a separate **Envelope-A** marked as “**Technical Proposal Documents**”. Original of all these documents should be produced for verification at the time of technical evaluation.

4. GENERAL SERVICE REQUIREMENTS

1. The only purpose of this document is to provide information to the interested parties that may be useful to them in the formulation of their proposal pursuant to this document.
2. CAU will not have any liability to any prospective Applicant/ Firm/ or any other person under any laws for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this document.
3. The Empanelment procedure will not be vitiated/ cancelled for want of specific number of offers to be received against the RFP.
4. Cricket Association of Uttarakhand, Dehradun (CAU) reserves the right to withhold or withdraw the process at any stage or accept/reject any or all of proposals at any stage without assigning any reasons whatsoever and no appeal, objection or communication will be entertained from any applicant/ offerer.
5. CAU reserves the right to demand any additional document/ declaration/ evidence etc. from the offers/ applicant to ascertain the requirements of selection.
7. The applicant can submit proposal either for Taxi or Bus (any one) **OR** for both (Taxi & Bus) in a sealed envelope. All the pages of the financial proposal shall be duly signed by the authorized signatory of the Agency in ink before submission. Corrections, if any, shall be countersigned. Failure to provide and/or comply with the required information, instructions, etc. incorporated in the documents may result in rejection of his proposal.
8. The Empanelment period will be initially for a period of one year and will be further extendable, on mutual consent of both parties on satisfactory performance on yearly basis.
9. In the event of any dispute or difference(s) between the CAU and the Vendor(s) arising out of non-supply of material or supplies not found according to specifications or any other cause whatsoever relating to the supply or purchase order

before or after the supply has been executed, shall be referred to “The Secretary, Cricket Association of Uttarakhand, Dehradun”, who may decide the matter himself.

10. All rates mentioned must be exclusive of any taxes and charges. Taxes and additional service charges by whatever name called, should be mentioned separately. The rates submitted shall be subject to negotiations (if needed be), once the eligible applicant/ Firm have been shortlisted and called for discussion by the Cricket Association of Uttarakhand (CAU)
11. GST Amount on invoice will be paid only after presentation of GST Challan deposited by the Agency/ Vendor concern.
12. The rates quoted by the party shall be firm during the currency of contract. All rates shall be written both in figures and in words. In case of discrepancy between the words and figures, rates indicated in words shall prevail.
13. CAU is at liberty to have more than one Transporter/ Agencies empaneled and the booking to any of the empaneled Transporter will be sole discretion of CAU.
14. Due to some unavoidable circumstances, if the booking is to be cancelled, then no cancellation charges should be applicable.
15. This document and services hereunder shall be governed by and construed and enforced in accordance with the Laws of India and in Dehradun jurisdiction only for any dispute arising out of as in relation to this proposal.
16. The kilometer mileage for the purpose of Vehicle run and hours of duty shall be reckoned from point of reporting for duty to the point of vehicle released. No mileage will be allowed to drivers for lunch/Breakfast or for the fuel etc.
17. In case the reporting/ release point is other than CAU designated point, distance from that point to the reporting / release point at actual Kilometer and actual time in hours will be considered.
18. The deployment of vehicle shall be punctual always. Late reporting and absence will attract penalty at the discretion of CAU.
19. Duties and responsibilities of the driver:
 - a) The drivers must observe all the etiquette and protocol while performing the duty.
 - b) While on duty to pick-up guests from Railway station / Bus stand / Airport, the driver should display the placard at the EXIT or suitable location for welcoming the passenger.
 - c) The Driver shall abide by all the Traffic Rules and Regulations in force, any penalties / disciplinary actions by authorities will be to the account of the transporter only.
20. The driver has to ensure proper filling and acknowledgement of Trip sheet booklet/ Duty Slip for each of the vehicle while performing the duty. The trip sheet details as recorded and signed will be the basis for preparing the bills.
21. The contractors shall make their own arrangement for parking the vehicles overnight and during off days and holidays.
22. All the offers received will be scrutinized and only technically qualified offers will

be considered for financial proposal opening. The Technically unqualified offers will be rejected.

23. CAU will inspect the fleet of the empaneled Companies/ Agencies. CAU may carryout inspection from time to time during subsistence of agreement.
 24. In any case, if the Company/ Agency fails to provide service on requested date than the amount against making the alternative arrangement will be deducted from the Company account.
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UNDERTAKING BY THE APPLICANT

1. This is to certify that I on behalf of M/s..... before signing this application have read and fully understood all the terms and conditions of this application read along with clarifications and undertake that M/s will abide by all the conditions set forth in the Application Notification No.....dated.....issued by the Secretary, CAU, Dehradun
2. M/s..... have not been black-listed at any point of time.
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my proposal at any stage besides liabilities towards prosecution under appropriate law.

DATE:
PLACE:

Signature of the authorized signatory with Seal

Name:

Designation:

Address:

UNDERTAKING

**CONFLICT OF INTEREST DECLARATION BY FIRM / COMPANY / AGENCY /
ETC.**

I,....., on behalf of
M/s.....having registered office at
.....do hereby declare and undertake that :

1. I am competent to give this declaration on behalf of the above-mentioned Firm / Company / Agency, etc.
2. The Applicant Firm/ Company / Agency, etc. does not have any Conflict of Interest as defined in the Constitution of CAU and BCCI.

OR

The Applicant Firm/ Company/ Agency, etc does have the following potential or existing that may be deemed as Conflict of Interest

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.....
.....
.....

This declaration and undertaking are provided by undersigned to the Cricket Association of Uttarakhand after reading and understanding the relevant provisions of the constitutions of CAU and BCCI

DATE:
PLACE:

Signature of the authorized signatory with Seal
Name:
Designation:
Address:

TECHNICAL SPECIFICATION REQUIRED

(To be duly filled in by the Offerer and submitted as a part of the Technical Specification Requirement)

S. No.	Documents to be submitted	Submitted	Not Submitted	Remarks
1	Name of the Transporter/ Agency			
2	Registered address of the Transporter/ Agency with Office Telephone Number and Fax Number/ Mail ID.			
3	Certificate of Registration/proof from a statutory body			
4	Copy of PAN/TAN Card			
5	Copy of GST Registration			
6	Year of Commencement of Business			
7	Financial statements for last three financial year.			
8	Name & Address of Bankers along-with Current Account details.			
9	Maximum Credit limit in terms of Number of days permissible on part of Vendor/ Agency empaneled for.			
10	Whether any notice for penalty was ever issued by any Government Agency? If so, details thereof (please attach the copies of communications, if any)			
11	Annexure-I & II duly signed, sealed and notarized by a Notary Public.			

DATE:
PLACE:

Signature of the authorized signatory with Seal
Name:
Designation:
Address:

FINANCIAL RATES & QUOTES

The applicant can submit proposal either for Taxi or Bus (any one)

OR

for both (Taxi & Bus)

Format A: Taxi (AC) Local & Outstation**Taxi Local -Dehradun**

Car Segment	Brand/ Car Name	Rate (INR) 4h/40 Kms	Rate (INR) 10h/100 Kms	Rate (INR) per extra hour	Rate (INR) per extra kilometer	Taxes and charges
A	Dzire, Amaze					
B	Maruti Ertiga					
C	Innova Crysta,					
D	Fortuner					

NOTE:

Meaning of Rate per day for LOCAL:

- After travel of 80 km/day, charge per extra Kilometer will be admissible in local journey. Similarly, after 10 hours per day of duty, charge per extra hour will be admissible.
- Toll Tax will be payable by CAU, after submitting proper Toll Tax receipt along with duty slip (duly signed by the passenger) while presenting Bill.

Taxi Out-station (from Dehradun to other City/State or vice versa)

Car Segment	Brand/ Car Name	Rate (INR) 10 Hrs. /120 Kms	Rate (INR)per extra hour	Rate (INR) per extra kilometer	Taxes and charges
A	Dzire, Amaze				
B	Maruti Ertiga				
C	Innova Crysta				
D	Fortuner				

DATE:

PLACE:

Signature of the authorized signatory with Seal

Name:

Designation:

Address:

FORMAT B

27- & 41-Seater Bus (AC) Local & Out-station

Local Dehradun

Particulars	Rate (INR)	Extra Kms	Taxes and charges
Between Hotel & Ground (or vice-versa)			
Between Hotel & Dehradun Airport/ Railway Station (or vice versa)			

Out-station (from Dehradun to other City/State or vice versa)

Particulars	Rate (INR)	Taxes and charges
Between Dehradun & Delhi Airport		
Between Dehradun & Kashipur		
Between Dehradun & Other Cities (Per Km)		
Between Dehradun & Haldwani		
Between Haldwani & Delhi Airport		

NOTE: - Meaning of Rate per day for LOCAL:

27- or 41-seater AC bus- 15 hours

After travel of 15 hours of duty, charge per extra Kilometer will be admissible.

DATE:

PLACE:

Signature of the authorized signatory with

Seal

Name:

Designation:

Address: